**WATER USE PERMIT APPLICATION FORM**

**Email:** [**info@rwb.rw**](mailto:info@rwb.rw)

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| *REFER TO THE LAW N°49/2018 OF 13/08/2018 DETERMINING THE USE AND MANAGEMENT OF WATER RESOURCES IN RWANDA*  *MINISTERIAL ORDER NO 001/MOE/24 OF 02/04/2024 RELATING TO WATER RESOURCES USE PERMIT* |

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| 1. **IDENTIFICATION AND ADDRESS OF THE APPLICANT** | **DETAILS** |
| 1. Full Name of the Applicant (Individual, Company, Cooperative, Organization, etc) |  |
| 2. Category of the Applicant (Individual, Company, Cooperative, Organization, Institution, Other (specify) |  |
| 3. Name of the Representative (for Company, Cooperative, Organization, Institution) |  |
| 4. Documents:  - For Individual: copy of ID/Passport  - For Company / Cooperative / Organization: copy of registration certificate |  |
| 5. Office Address (Province, District, Sector, Cell, Village) |  |
| 6. Telephone contact |  |
| 7. Email Address |  |
| 1. **SOURCE OF WATER** | **DETAILS** |
| Select the Source where water will be abstracted from. or Water body to which the concession will be subject (Aquaculture) | Lake  Dam  Spring  Borehole  Stream/River  Other (specify) |
| Name of the Source of Water |  |
| Tributary to (main river/lake): |  |
| Location of the water source (Province, District, Sector, Cell, Village) |  |
| Coordinates of the water source |  |
| Reliability of water source | Water always available  Frequently Dry  Dry during certain season |

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| **3. INTENDED ACTIVITY** | | | | | |
| Tick one or more boxes as appropriate | Irrigation Construction of a dam  Aquaculture Mining  Industry Water supply  Coffee Washing Electricity generation  Navigation Recreation activities  Construction of infrastructures on the banks, in rivers or lakes  Other (specify) | | | | |
| *Water abstraction:*  Quantity of water to be abstracted for any intended activity | Activity | Flow rate  m3/s or m3/day | Maximum average  yearly (m3/year) | | Method of water abstraction (pumping system or deviation channel/diversion) |
| 1. |  |  | |  |
| 2. |  |  | |  |
| (continue if necessary) |  |  | |  |
| **Total** |  |  | |  |  |
| *Water concession:*  Area of the concession (size) for Aquaculture | Total area (m2 or ha): | | | | |
| Period for which the permit is required |  | | | | |

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| * **4. OWNERSHIP OF ADJOINING LAND** | |
| Do you own all of the land where the water will be abstracted and used? | Yes  No |
| If your answer is No, do you have a recorded easement or written consent of land owner or lease agreement allowing access to the land? | Attach copies |

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| * **5. PAYMENT INFORMATION** | **DETAILS** |
| A non-refundable application fee of thirty-five thousand (35,000) Rwandan francs to be paid through IREMBO, via the following link: <https://www.waterpermit.rwb.rw/payment>. | Attach proof of payment |

***Note: Refer to the annexes attached hereto and provide specific information corresponding to the intended use of water***

**ANNEXES**

**NOTE: Fill only the annex corresponding to the intended water use / activity**

**ANNEX A (Only for Irrigation)**

|  |  |  |  |  |  |  |  |
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| Type of Crops | | | Type of Production System (out  door, Green  House,  Hydroponics) | Type of irrigation  technology/method  (Surface, sprinkler,  drip) | | Total irrigated  area (ha) | Total Expected Water  demand until the harvesting  time (m3) |
| Type | Growing  season  (months) | |
| From | To |
| 1. |  |  |  |  | |  |  |
| 2. |  |  |  |  | |  |  |
| (continue if necessary) |  |  |  |  | |  |  |
| **TOTAL** | | | | | |  |  |
| Storage facilities (if any): Reservoirs, Tanks, etc. | | | | | Storage capacity (m3) | | |
|  | | | | |  | | |

**Attachments:**

1. Small scale irrigation (1-10 ha): General requirements

2. Large scale irrigation (> 10 ha): - General requirements

- Environmental Impact Assessment certificate

- Feasibility study

**ANNEX B (Only for Water Supply)**

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| --- | --- |
| **Description** | **Quantity** |
| Population to be served (number of people/number of dwellings) |  |
| Water demand per capita per day (m3/day) |  |
| Water Demand per day (number of person\*m3/day) |  |
| How much water will be abstracted per day? (m3/day) |  |
| Storage capacity (m3) |  |

**Attachments:**

- General requirements

- Feasibility study

**ANNEX C (Only for Aquaculture)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Aquaculture in lakes** | | | | |
| Name of the lake | Number of cages | Capacity of each cage (estimate number of fishes per cage) | Concession area  (m2 or ha) | Coordinates of the concession area |
|  |  |  |  |  |
| **Aquaculture in ponds** | | | | |
| Pond Surface  (m2 or ha) | Pond Capacity  (m3) | Frequency of refilling water in ponds  (number / month) | Amount of water to be used (m3/month) | |
|  |  |  |  | |

**Attachments:**

Aquaculture in lakes: - General requirements

- Recommendation Letter from MINAGRI/RAB

- Polygon area map

Aquaculture in ponds: - General requirements

- Recommendation Letter from MINAGRI/RAB

- Hydrological report

**ANNEX D (Only for Coffee Washing)**

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| Quantity of abstracted water | (m3/day) | (m3/month) |
|  |  |
| Washing capacity (tons/year) |  | |

**Attachments:**

- General requirements

- Hydrological report

**ANNEX E (Only for Industries)**

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| --- | --- | --- | --- |
| **INDUSTRIES (Type of industry)** | **Quantity of abstracted water** | | |
| (m3/day) | | (m3/month) |
| Food Processing |  |  | |
| Horticultural Packaging |  |  | |
| Chemical Manufacturing |  |  | |
| Mineral water |  |  | |
| Brewing/Beverage manufacturing |  |  | |
| Fruit and vegetable canning or pickling |  |  | |
| Others (Specify) |  |  | |

**Attachments:**

- General requirements

- Environmental Impact Assessment certificate

- Hydrological report

**ANNEX F (Only for Hydropower)**

|  |  |
| --- | --- |
| Quantity of abstracted water (m3/year) |  |
| Distance between intake and Power House (m or km) |  |
| Is there any water user along this distance? |  |
| Capacity of Power Plant (Megawatt) |  |

**Attachments:**

- General requirements

- Environmental Impact Assessment certificate

- Feasibility study (Hydrological assessment)

**ANNEX G (Only for Mining)**

|  |  |  |
| --- | --- | --- |
| Quantity of abstracted water | (m3/day) | (m3/month) |
|  |  |
| Type of minerals |  | |
| Production capacity (tons/year) |  | |

**Attachments:**

- General requirements

- Mining license

- Environmental Impact Assessment certificate

- Hydrological report

**ANNEX H: Construction of a dam, ports, and infrastructure in water bodies**

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| **Purpose of construction** |  |
| Brief description of the construction project (Materials, construction methods, temporary facilities, impact on water flow, impact on water quality, etc.) |  |
| Expected period of time required for construction |  |
| Plans or maps showing proposed alterations and/or constructions at the end of construction works |  |

**Attachments:**

- General requirements

- Environmental Impact Assessment certificate

- Feasibility study

**ANNEX I (Only for Recreational activities)**

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| --- | --- |
| Type of recreation |  |
| Brief description of the project |  |
| Coordinates of the recreation area |  |

**Attachments:**

- General requirements

- Environmental Impact Assessment certificate

- Polygon area map

**ANNEX J (Only for gaz extraction)**

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| --- | --- |
| Brief description of the project |  |
| Coordinates of the gaz extraction zone |  |

**Attachments:**

- General requirements

- Environmental Impact Assessment certificate

- Feasibility study

**ANNEX K (Only for Livestock)**

|  |  |
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| **Description** | **Quantity** |
| Number of animals to be served |  |
| Water demand per animal per day (m3/day) |  |
| Water demand per day (number of person\*m3/day) |  |
| How much water will be abstracted per day? (m3/day) |  |
| Storage capacity (m3) |  |

**Attachments:**

- General requirements

- Feasibility study

**CERTIFICATION**

**I, the undersigned, certify that to the best of my knowledge, the information provided in this application and the information submitted in support of this application is true and accurate. I agree to provide any further information which may be required and I am aware of the penalties against providing false information.**

Dated . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . , at (Location) . . . . . . . . . . . . . . . . . . . . . . . . . . . .

Signature of Applicant . . . . . . . . . . . . . . . . . . . . . . . Seal/Stamp

Full names . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Title or Relationship. . . . . . . . . . . . . . . . . . . . ..

***OFFICIAL SECTION***

Reception date . . . . . . . . . . . . . . . . . . . . . day of. . . . . . . . . . . . . . . . . . . . . . . . . . . . 20 . . . . . . . .

Full names . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Title/Position . . . . . . . . . . . . . . . . . . . . . .

Signature of RWB Official . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .